



RICKS INSTITUTE

**(RE) ENROLLMENT AGREEMENT 2010/2011**  
(Please fill one per student)

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<i>Student Full Name</i>	<i>Date of Birth</i>	<i>Grade</i>
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The undersigned, hereby contract to (re) enroll the above student at the Ricks Institute ("RICKS") for the 2010/2011 school year. Enrolment/re-Enrolment is at the discretion of Ricks Institute administration. I/we have read, understood, and agreed to the following terms and conditions:

**PAYMENT OF TUITION, FEES:** (I/We) agree that (I/We) are obligated for payment of tuition and fees for the entire duration of enrolment in academic 2010/2011 regardless of whether (my/our) (child/ward) is withdrawn or dismissed from the school before the end of a school year, subject to the schedule set forth below. (I/We) agree that (my/our) (child/ward) will not be allowed to attend classes if (my/our) account falls into arrears. Athletic equipment, library books, and all other school property must be returned prior to release of official records, credits, and/or final academic report. All withdrawals should be communicated in writing to the School.

RICKS acceptance of this contract is conditioned on full payment of the prior year's financial obligations to RICKS through the Installment Tuition Plan. Prior to the official beginning of classes each semester, students must pay not less than 60% of both tuition and boarding fees into the school's specified bank. The final installment must be paid prior to the beginning of the 3<sup>rd</sup> marking period (1<sup>st</sup> semester) and prior to the beginning of the 5<sup>th</sup> marking period (2<sup>nd</sup> semester). All other fees must be paid in full before a student can begin classes.

For my child benefiting from the *free primary education (K-6)* and not in the residential education program, I promise to volunteer three (3) hours monthly on an agreeable assignment at Ricks. NO one can serve my three (3) hours of voluntary service except me. Bridging this commitment will automatically deny my child to re-enroll at RICKS.

In recognition of the fact that the school has a limited number of seats to offer in each class, I/we understand my/our obligation to pay tuition for the full academic year is unconditional and no portion of such fees, paid or outstanding, will be refunded or canceled. Thus, no refund of tuition and/or any fees will be made in the case of termination of enrollment. The school will not accept credit from one student account to be transferred to another student's tuition/fees. I further understand that in the case of absence withdrawal, or dismissal of my/our child from RICKS, any and all of the tuition and fees are immediately forfeited.

**UNIFORM:** I hereby agree that my/our child will follow the approved uniforms code ascribed for each activity at RICKS.

**HONOR CODE:** In an effort to maintain a learning and living culture of integrity, I agree that my child is responsible to strictly abide by the school's honor code. I am aware that infractions of the honor code, which include lying, cheating and stealing, at Ricks may lead to expulsion. My child is responsible for learning the Honor Code and ignorance of its provision is no excuse for a violation.

**PUBLICITY RELEASE:** We hereby irrevocably authorize RICKS, its successors and assigns, and those acting with its permission and upon its authority, to photograph, videotape or film my child (or talent by my child) for advertising, publicity or any other lawful purpose for RICKS. We will receive no compensation for such use and we hereby release RICKS, its successors and assigns, and those acting with its permission and upon its authority, from any liability, responsibility or claim that may arise by reason of any exercise of the authority granted above. If we do not consent to such use, we will notify RICKS administration in writing within seven (7) days of our child's enrollment.

**EMERGENCY SITUATIONS:** In the event of any sickness, accident or other emergency situation involving the student at a time and/or place that it is impractical for RICKS to contact the parent/guardian or for the parent/guardian to be present, the undersigned authorizes RICKS to temporarily act *in loco parentis* (in place of the parent) to approve or provide whatever immediate care, assistance, management or services the student may require. The undersigned agrees to pay for any and all expenses incurred in providing for such needs of the student. In case of an emergency and in the event that the parent cannot be contacted, the parent hereby grants permission for the student's records to be released and for necessary medical treatment to be administered.

**WAIVER OF LIABILITY:** It is expressly agreed that the participation by our child in any activities of RICKS, including, but not limited to, class, recess, physical education, dining, sports, school-sponsored trips away from campus and any other school-related activity or extracurricular activity, and the use of any school facility or property, shall be undertaken at our child's own risk. RICKS, its servants, agents and employees, shall not be liable for any claims, demands, injuries, damages, actions or causes of action whatsoever to us or our child or our property or our child's property arising out of, or connected with our child being at RICKS. We do hereby expressly forever release and discharge RICKS, its agents, employees and management from all such claims, demands, injuries, damages, actions or causes of action, and from all acts of active or passive negligence on the part of RICKS, its agents, employees or management.

The Parent shall pay RICKS for any damage to RICKS property caused by the Student beyond reasonable wear and tear as determined by RICKS in its discretion.

The school shall not be liable for any student who leaves campus/or on campus during an official/ mandatory school break such as general weekends, Easter break, semester's break etc.

**GENERAL CONDITIONS:** I agree to accept, support, and consent to the policies of RICKS, agree to cooperate with the faculty and administration of RICKS, in caring for my child or children in the instructional program and management of the school, and to cooperate in having my child observe the rules and regulations of the school as promulgated by the Principal/ Chief Administrative Officer in writing and orally and to observe the school standards for dress, behavior, and grooming. My child's continued enrollment in RICKS will be contingent upon the student's and the parent's/ guardian's compliance with school's regulations. I acknowledge that RICKS has a disciplinary policy, which may subject all students, in K-12 grades, to corporal punishment and consent to its provisions. I also acknowledge that RICKS has a random drug testing policy, which may subject my child or children to drug testing and consent to its provisions.

Students are re-enrolled on an annual basis subject to an evaluation of their academic achievement, conduct, and influence on others. The final decision rests with the Principal. A student's re-enrollment may be held for disciplinary, academic, or financial reasons. The Principal will notify parents if re-enrollment is to be withheld.

Ricks Institute admits students of any tribe, race, color, religious affiliation, and ethnic origin to all rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in the administration of its educational policies, scholarship and athletic and other school-administered programs.

Specifically, I agree that the school policy is zero tolerance with my child possessing cell phone, drugs, alcohol and tobacco. I further agree to the school policy that my child shall not engage in violence, physical aggression, sexual or physical harassment, lying, stealing and cheating. Violation of these policies will result in immediate expulsion from school.

All statements pertaining to my/our child's application, both written and verbal, especially those concerning his/her academic and disciplinary records are accurate. I understand that any misrepresentation may jeopardize his/her continued enrollment at RICKS.

I/We agree that excessive absent (excuse and unexcused) may exclude my child/ward from reenrolling at Ricks.

**ENTIRE AGREEMENT:** This Enrollment Contract constitutes the entire agreement between the parties and supercedes any prior agreements, understandings or communications, whether oral or written, relating to the subject matter hereof, and no modifications or amendments are valid unless in writing and signed by all parties.

As used in this Enrollment Contract, the words "undersigned", "I", "we" and "our" refer jointly and severally to the person or persons who sign below as parent or guardian of the Student.

(Both parents/guardians must sign this contract to acknowledge agreement with its contents.)

_____	_____	_____
Mother's (Guardian's) please print name	signature	Date
_____	_____	_____
Father's (Guardian's) please print name	signature	Date